

## Year 11 GCSE Targeted support

### Procedures for DT, Exams Officer, SENDCo, VS

**IGP Section - b. Quality of Education.** Promoting aspirations is a high priority. There is a specific planned pathway to enable care-experienced children and young people to achieve their aspirations.

#### Autumn Term

**Post – 16 Progression:** What are the young person's thoughts on post-16 progression routes. Are they aspirational? Are they realistic? Have they had an appointment with a careers advisor? Do they know when the open evenings for local colleges are? Are they able to visit? Who will take them and support with that? Is any PP+ funding needed?

**Plans for the next term:** Do the young person, carers and social worker know when mock exams will take place. Does the young person need any access arrangements? Have they been arranged? Have arrangements for exams been discussed with the young person? Have they met the exams officer/invisigators?

#### Spring Term

**Post – 16 Progression:** Does the young person have a plan? Have they been to visit post-16 providers. Have they applied for appropriate courses? Are they being supported by the careers lead in school?

**Plans for the next term:** Was the young person happy with the access arrangements for the mock exams? Are any amendments or additions needed to the access arrangements from the mock exam period? Have these been arranged?

**Attainment and Progress:** Is the young person on track to achieve pass grades in their qualifications, particularly maths and English? If there are concerns, what interventions can be put in place now? Request for PP+ to support interventions. Is any adjustment to their programme of study needed at this point? Who will support the young person with revision strategies/revision timetable/exam wellbeing?

#### **Actions:**

1. DT to provide VS with name and contact details of exams officer.
2. DT to inform exams officer of named contact in VS and inform them that VS will be in touch on results day.
3. DT, SW and carers to remain in contact. SW/carers to update DT on any significant incidences leading up to and during exam period so that an application for special considerations can be made.
4. DT to seek written permission from young person for the VS to access their results and mark breakdown on results day. DT to inform exam's officer and VS that this permission has been granted.

#### Summer Term

**Post – 16 Progression:** Does the young person have a plan? Have they been to visit post-16 providers. Have they applied for appropriate courses? Are they being supported by the careers lead in school? Are the young person/carers/SW aware of the procedures for collecting results on results day and for enrolment in

post-16 provision? Is the young person/carers aware of any taster days or induction days for post-16 provision? What can the young person do over the summer to prepare for next steps? Study skills courses? Work experience? Educational visits? Is any PP+ funding required?

**Plans for the next term:** Are appropriate access arrangements in place. Do the young person, carers and SW have a copy of their exam timetable? Has the young person visited the exam hall? Do they know the exam procedures? Have the exam rules and regulations been explained to the young person? Have they got the right equipment for exams? Have transport arrangements been made for the exam period?

**Attainment and Progress:** Is the young person on track to achieve pass grades in their qualifications, particularly maths and English? If there are concerns, what interventions can be put in place now? Request for PP+ to support interventions. Is any adjustment to their programme of study needed at this point? Who will support the young person with revision strategies/revision timetable/exam wellbeing? Is it appropriate for the young person to have study leave or can they be better supported in school?

#### **Actions:**

1. DT and SW to discuss any significant events so that an application for special consideration can be made. Inform exams officer.
2. Carers to stay in touch with DT through exams period to check on wellbeing and ensure appropriate measures are in place to support young person through exams period.
3. DT to remind exams officer of VS contact for results day.
4. If DT will not be in school on results day, arrange an alternative contact/support for the young person and carers to support with next steps. Ensure young person, carers and SW know that contact.

#### **Results Day**

#### **Actions:**

1. DT/named contact in school to support YP and carers to access and process exam results and offer advice on next steps.
2. School to supply results, raw marks and exam board information to VS
3. If the young person has not achieved a grade 4 in either English language or Literature, or a grade 4 in maths, DT/named person in school to obtain permission for scripts in those subjects to be downloaded and submitted to exams officer. Scripts to be uploaded to PEP when received, these will be used to inform targeted tutoring and revision for November re-sits.
4. Where a young person is up to 4 marks below a grade boundary, DT/named person will seek permission from the young person to conduct a review of marking for that qualification. This will be funded through the PP+ funds.
5. Actions to be confirmed with VS.