

Knowledge Hub Guide

Below you will find a guide designed to help schools through the process of registering for an account on Knowledge Hub to join the Cambridgeshire Religious Education Advisory Service (CREAS) group.

Knowledge Hub is a new online portal being used by Cambridgeshire County Council as a platform for a more modern method of updating customers with news and information directly relevant to them. As a result, the Cambridgeshire Religious Education Advisory Service will be using Knowledge Hub to upload downloadable resources for RE co-ordinators and teachers of RE within Cambridgeshire. It is hoped that this group will allow for greater interaction not only between the RE/SACRE Adviser and teachers but also amongst RE teachers themselves. The group hosts a variety of facilities such as forums, libraries and even blogs.

CREAS would like to update the current practices of RE to be more in line with the modern world and Knowledge Hub acts as an excellent facilitator of these goals.

If you have any questions regarding any of the content explained in this guide then please do not hesitate to contact us on RE.SACRE@cambridgeshire.gov.uk or 01480 379668.

Step 1) Register

Due to the fact that the CREAS group is a closed group, anyone wishing to become a member must first register an account on Knowledge Hub. The screenshots below outline the registration process.

To register please click on the following link <https://khub.net/register>

Knowledge Hub

Home Groups People Library Blogs Events Jobs Services Help Showcase

Register on Knowledge Hub for free

Simply submit your details below (make sure your password has a minimum of 8 characters) and you'll be sent an email to verify your account.

[Need help?](#)

First Name

Surname

Job Title

Organisation

Email Address

Password

Confirm Password

Already registered?

Sign in here.

Email address

Password

[SIGN IN](#)

[Forgotten password](#)

Keep me signed in

Word verification (Required)

If this text is not legible please click 'refresh'

214

Type the text

[Privacy & Terms](#)

[Save](#)

[Help & Support](#) | [Create a group](#) | [Terms & Conditions](#) | [Cookie Statement](#) | [Products and Services](#) | [Contact us](#)

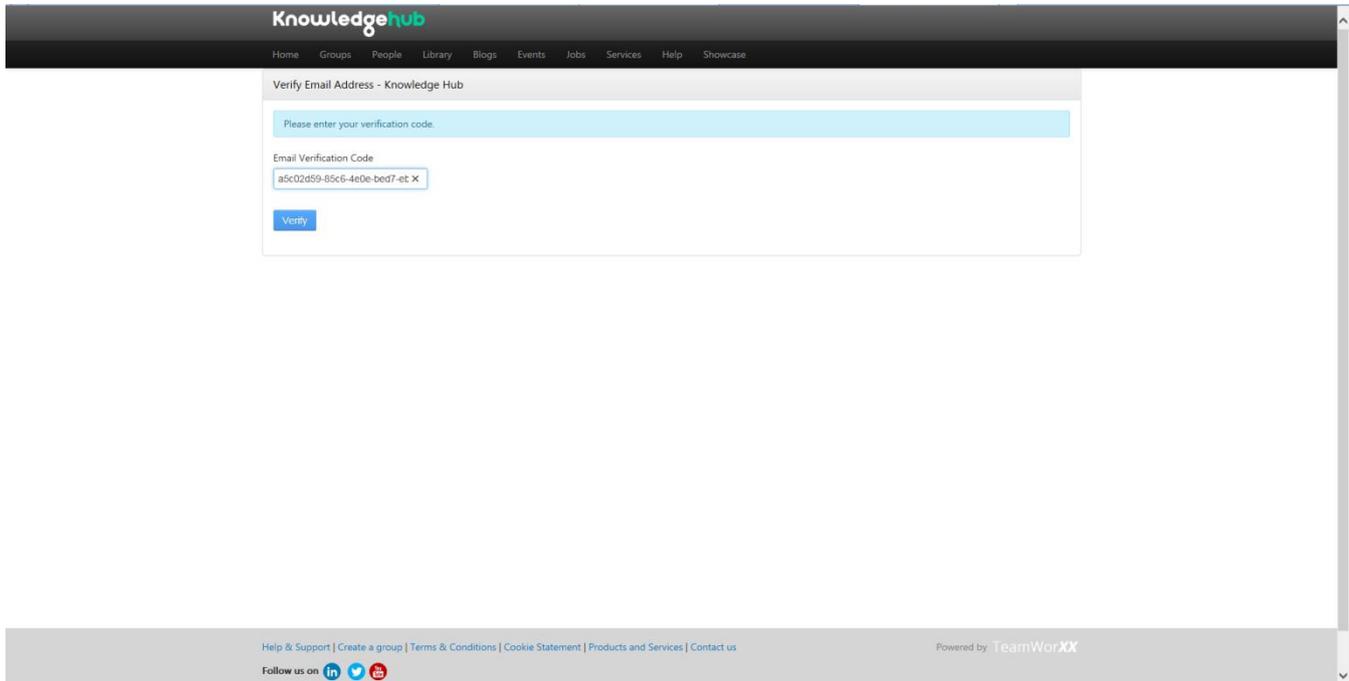
Follow us on [in](#) [t](#) [y](#)

Powered by TeamWorkXX

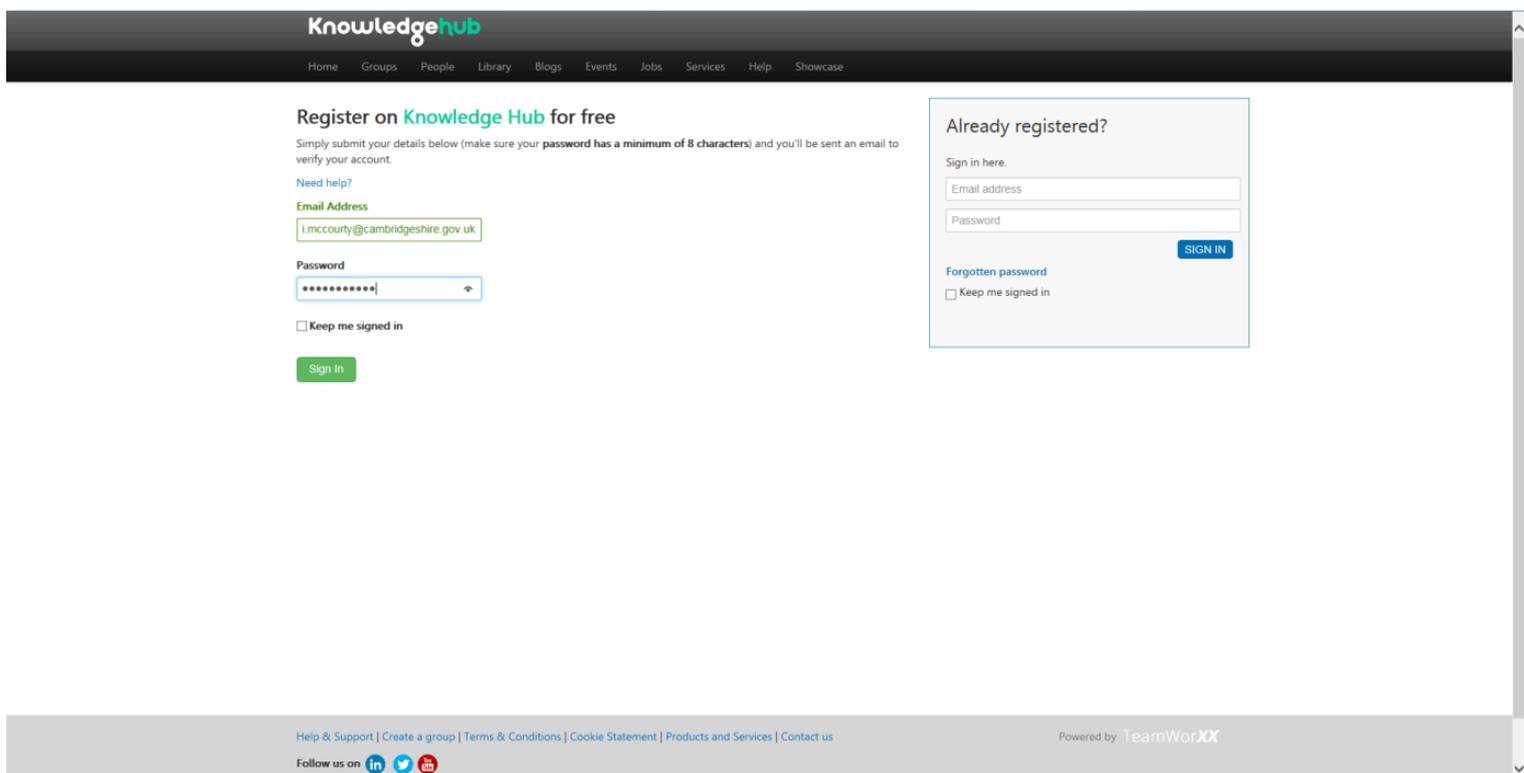
Please register using your details, it is preferred that you use your own individual school email account so that you can receive any updates we make to the group directly e.g. joe.bloggs@meadowfield.cambs.sch.uk

Once all fields have been filled in please click 'Save' and you will then be directed to the screen below. You will need to verify your account by email so please be sure you have access to the email address provided.

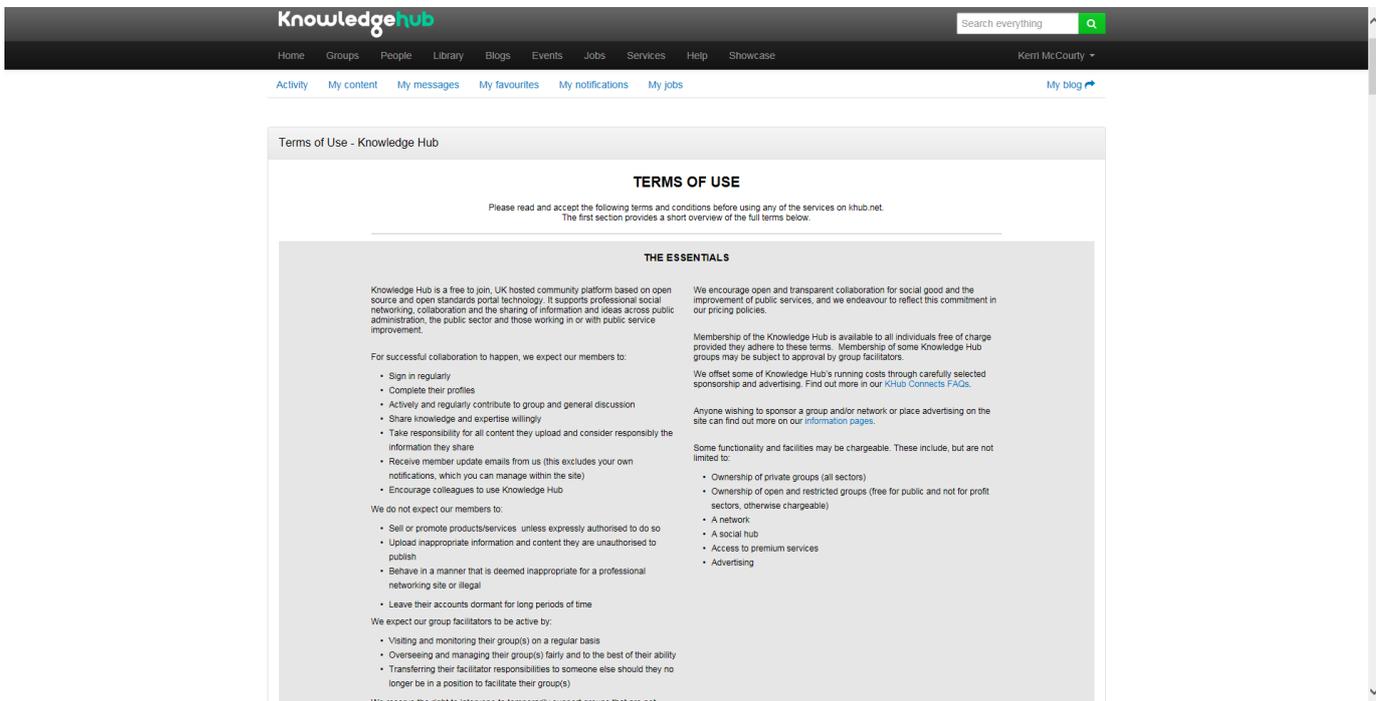
You should receive an email with a link to verify your. By clicking on this link it should take you to the page shown below. You will then need to click the blue 'Verify' button.



Once you have verified your account, you will then be required to sign in. Please sign in to your Knowledge Hub Account.

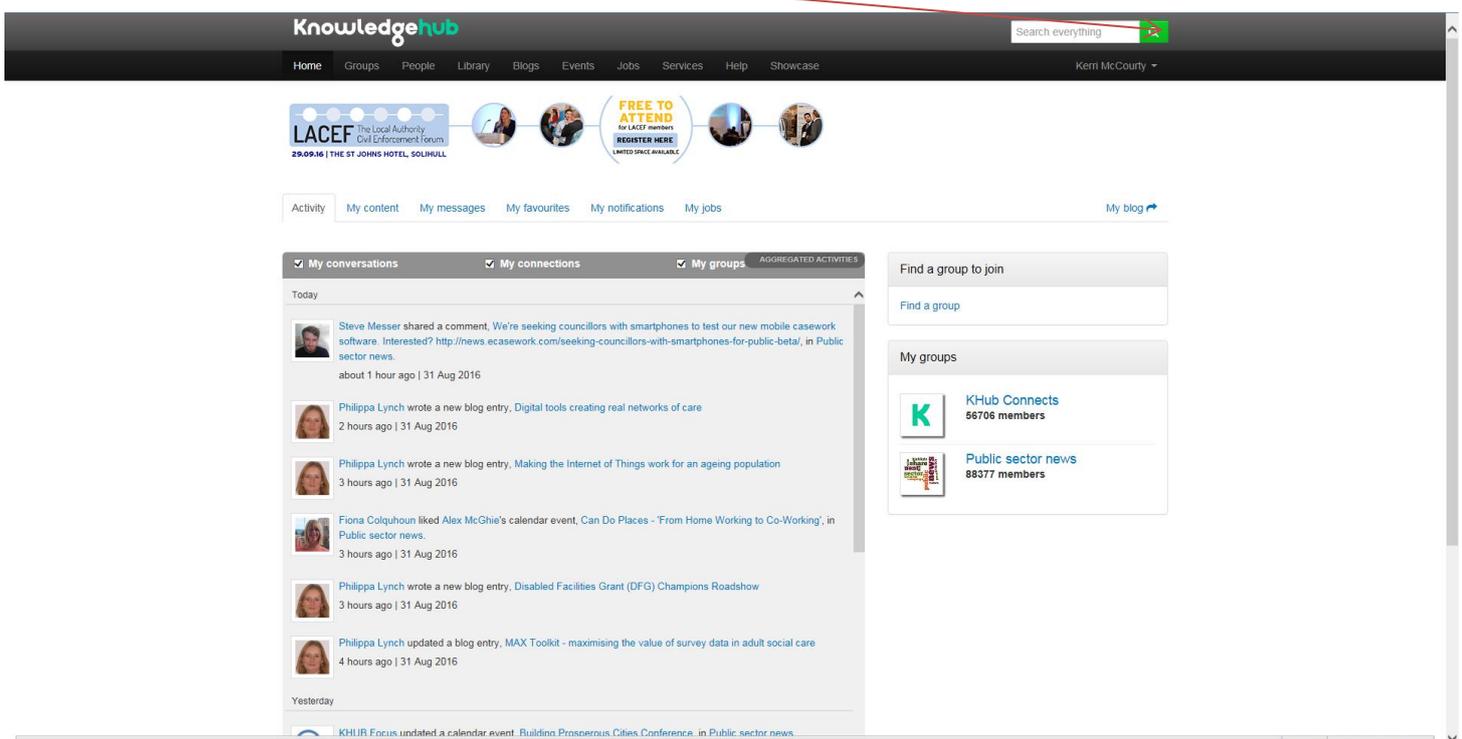


After your first time signing into the account you will be asked to read the Terms of Use. Please read these terms and if you agree to them, click the blue 'Agree' button at the bottom of the page.



2) Find the Cambridgeshire Religious Education Advisory Service group

Now that you are registered and have a Knowledge Hub account, please search for the CREAS group by typing Cambridgeshire Religious Education Advisory Service into the search bar at the top of the webpage and click on the green magnifying glass.



After you've searched for the group you will be presented with a list of available groups, please click on the correct group.

The screenshot shows the Knowledgehub search interface. At the top, there is a search bar with the text "Search everything" and a magnifying glass icon. Below the search bar, the navigation menu includes "Home", "Groups", "People", "Library", "Blogs", "Events", "Jobs", "Services", "Help", and "Showcase". The user's name "Kerri McCourty" is visible in the top right corner. The search results section displays "18214 results for 'Cambridgeshire Religious Education Advisory Service'" and a "Sort by" dropdown menu set to "Relevance". A red arrow points to the first result, "Cambridgeshire Religious Education Advisory Service". To the right of the search results is a "Refine results" sidebar with two sections: "FILTER BY TYPE" and "FILTER BY TAG". The "FILTER BY TYPE" section includes options like "Blogs", "Files", "Events", "Groups", "Forum Posts", "Wiki Pages", "Ideas", and "People". The "FILTER BY TAG" section includes various tags such as "what works scotland", "childrens improvement board", "leadership", "flownet", "childrens improvement", "childrens services", "health and wellbeing board", "children", "health and wellbeing information", "health", "national learning network for health and wellbeing boards", "lg inform", "national learning network for health and wellbeing", "lgbt", "health and wellbeing boards", "cib", "commissioning", "integrated working", "management", and "young people". At the bottom right of the page, there are links for "Settings" and "Online Connections (0)".

Step 3) Joining the Cambridgeshire Religious Education Advisory Group

You will then be asked to give a reason for joining. This is a compulsory field but it is beneficial to us so please just state your name, the school you teach in and your position in the school so that we can easily filter and monitor members. Once you've finished please click 'Apply to join'.

The screenshot shows the Knowledgehub group page for "Cambridgeshire Religious Education Advisory Service". At the top, there is a navigation menu with "Home", "Groups", "People", "Library", "Blogs", "Events", "Jobs", "Services", "Help", and "Showcase". The user's name "Kerri McCourty" is visible in the top right corner. Below the navigation menu is a banner for "Join the Fraud and Error Community" with a green "K" logo and a question mark icon. The main content area features the group's profile picture, name, and "3 members" count. The group description states: "This group is intended for the RE co-ordinators and teachers of RE in all schools within Cambridgeshire. The Cambridgeshire Religious Education Advisory Service, in partnership with Cambridgeshire SACRE, would like to use this group as a platform for greater interaction and support to RE teachers. We will be uploading downloadable resources as well as providing updates on any training and materials that you may find useful. It is hoped that the new Agreed Syllabus will be featured on this website." Below the description is a text input field with the placeholder text "Please give a reason for joining" and a blue "Apply to join" button. At the bottom of the page, there is a "Welcome" section and a "Today" activity feed. The activity feed shows three recent uploads by Kerri McCourty: "Agreed Syllabus 2013" (13:40), "Jesus who do people say I am (arts).doc" (13:34), and "Christian worship How and why are churches different". To the right of the activity feed is a "Members" section with a list of group statistics: "Members" (3), "Documents" (5), "Forum Posts" (0), "Events" (0), "Wiki Pages" (1), and "Ideas" (0). At the bottom right of the page, there are links for "Settings" and "Online Connections (0)".

Once you have applied, you will be shown that your application has been submitted. An email will come through to the facilitators of the group to either accept or decline your membership.

The screenshot shows the Knowledgehub interface. At the top, there is a navigation bar with 'Knowledgehub' logo, a search bar, and menu items: Home, Groups, People, Library, Blogs, Events, Jobs, Services, Help, Showcase. The user 'Kerri McCourty' is logged in. Below the navigation bar is a banner for 'Capacitygrid' and 'Fraud & Error Reviews' with the text 'What could your council do with £100,000?'. The main content area features the group 'Cambridgeshire Religious Education Advisory Service' with 3 members. It lists the start date (Aug 2016), lead organisation (Cambridgeshire County Council), and facilitators (Kerri McCourty, Alan Scott, Amanda Fitton). A yellow notification box states: 'Your application to join has been successfully submitted. Your application is pending. Once the group owner has granted you access an email will be sent to you.' Below this is a 'Welcome' section and a 'Today' activity feed showing three documents uploaded by Kerri McCourty. On the right, there is a sidebar with statistics: Members (3), Documents (5), Forum Posts (0), Events (0), Wiki Pages (1), and Ideas (0). At the bottom right, there are links for 'Settings' and 'Online Connections (0)'.

As soon as your membership application has been accepted you will gain full access to all areas of the CREAS group including the downloadable resources.

This screenshot shows the same Knowledgehub group page after the user's membership application has been accepted. The group 'Cambridgeshire Religious Education Advisory Service' now has 4 members. A 'Leave the group' button is visible in the top right of the group header. The group description and facilitator information remain the same. Below the group header, there is a navigation bar for the group with tabs for 'Activity', 'Forum', 'Library', 'Blogs', 'Events', 'Wiki', 'Ideas', and 'Members'. A search bar for the group is also present. The 'Today' activity feed shows the same three documents as in the previous screenshot. On the right, there is a 'What's happening?' section with a text input area, a 'Share' button, and a message: 'There aren't any posts to display.' At the bottom right, there are links for 'Settings' and 'Online Connections (0)'.