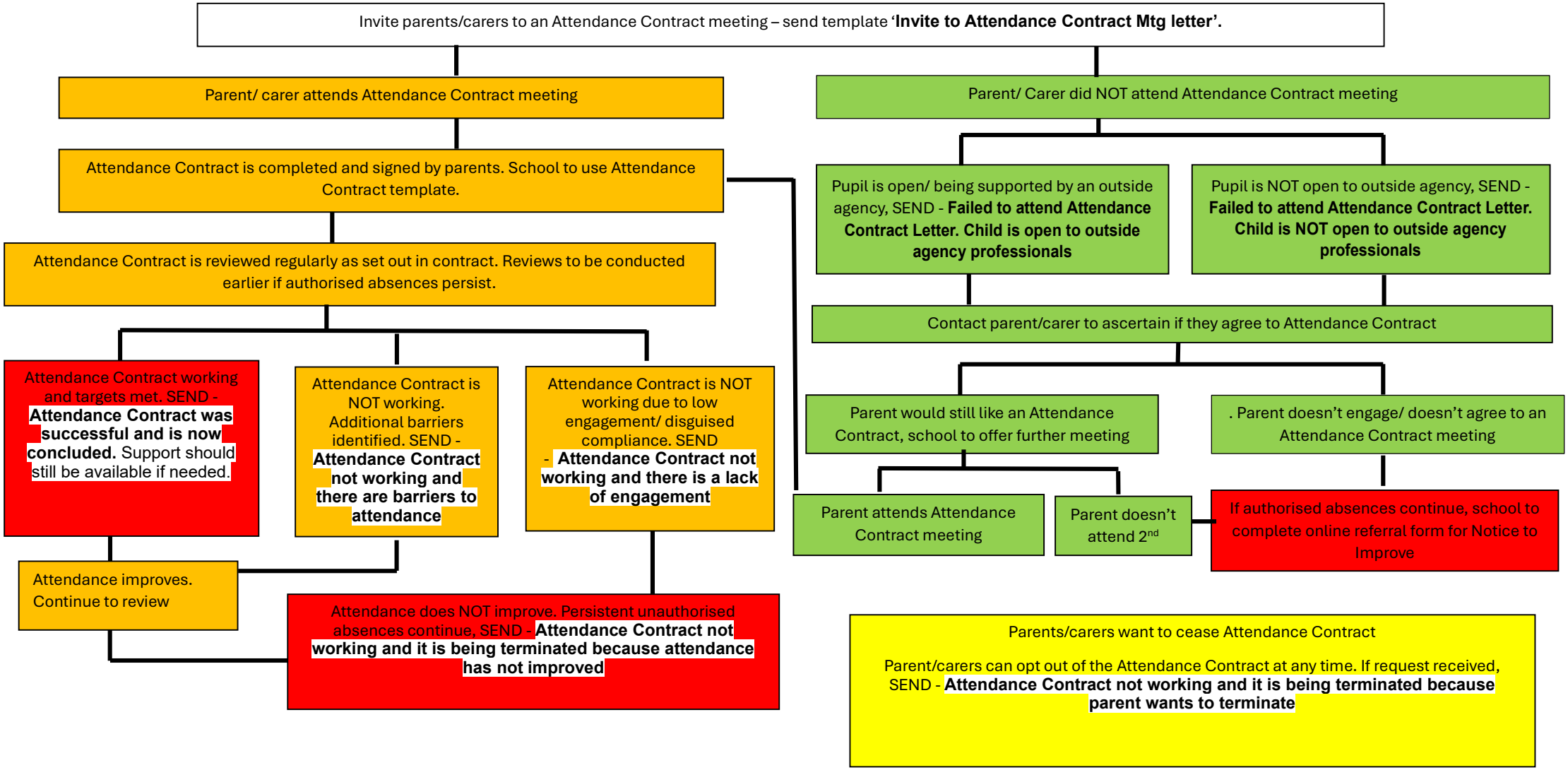Attendance Contract Process: