

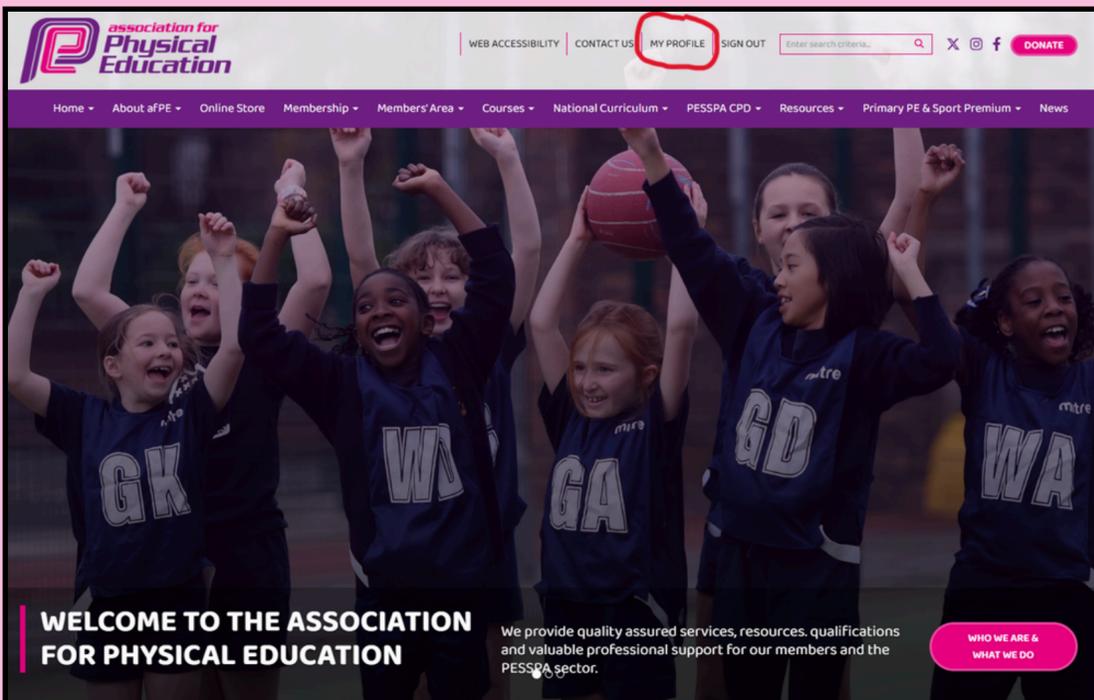
# How to access Safe Practice once you have purchased

Once you have purchased and processed the Safe Practice v1.1 Licence, the definitive guide will be available on your account.

1

## Step 1:

Sign in to the account that you have purchased Safe Practice with and navigate to the "My Profile" icon at the top of your screen.



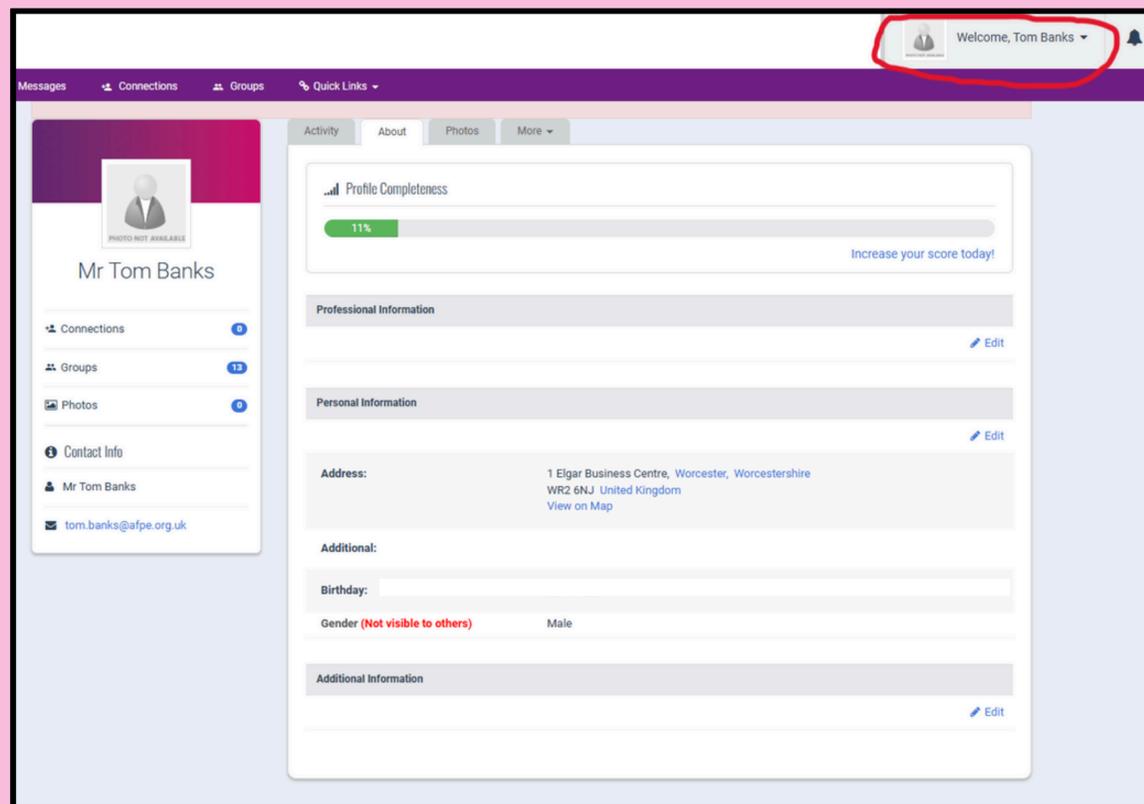
2

## Step 2:

Click on your personal icon in the top right of the screen as highlighted in the image:

"Welcome, ..."

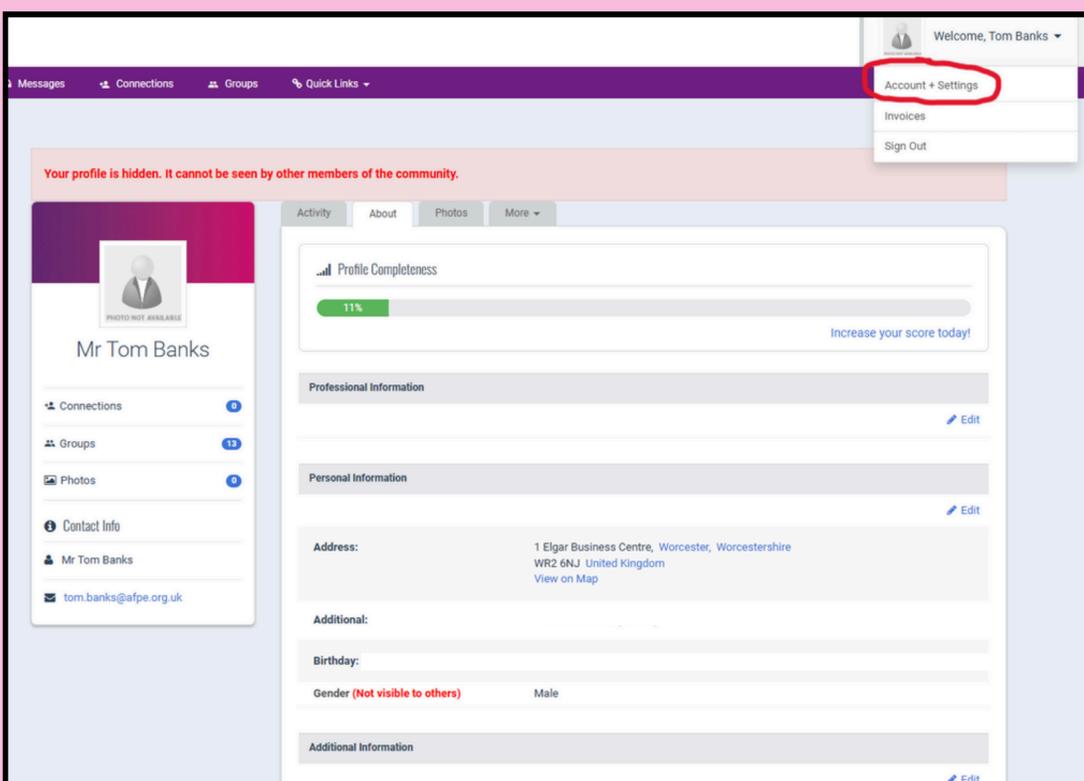
which will open a drop down with three options.

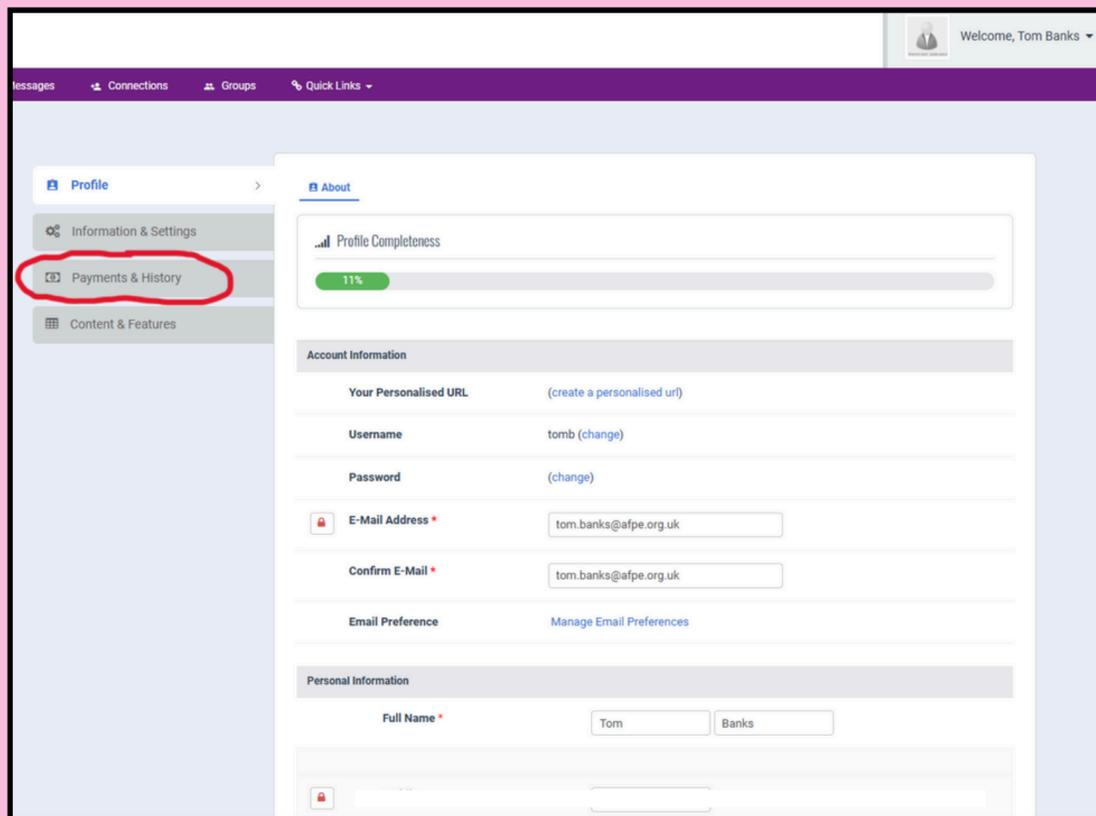


3

## Step 3:

Click on "Account + Settings" which will show you all areas of your profile.





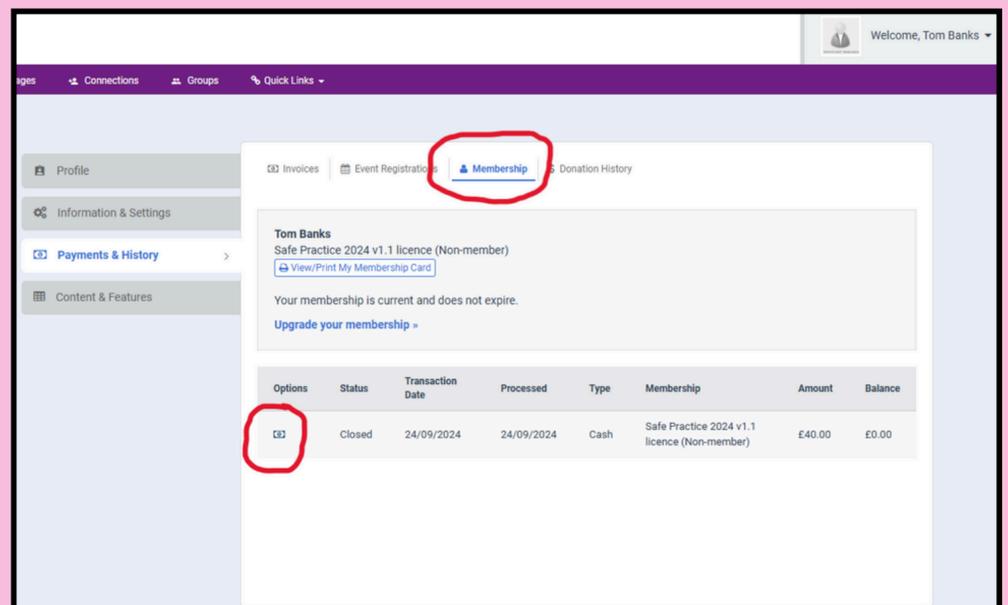
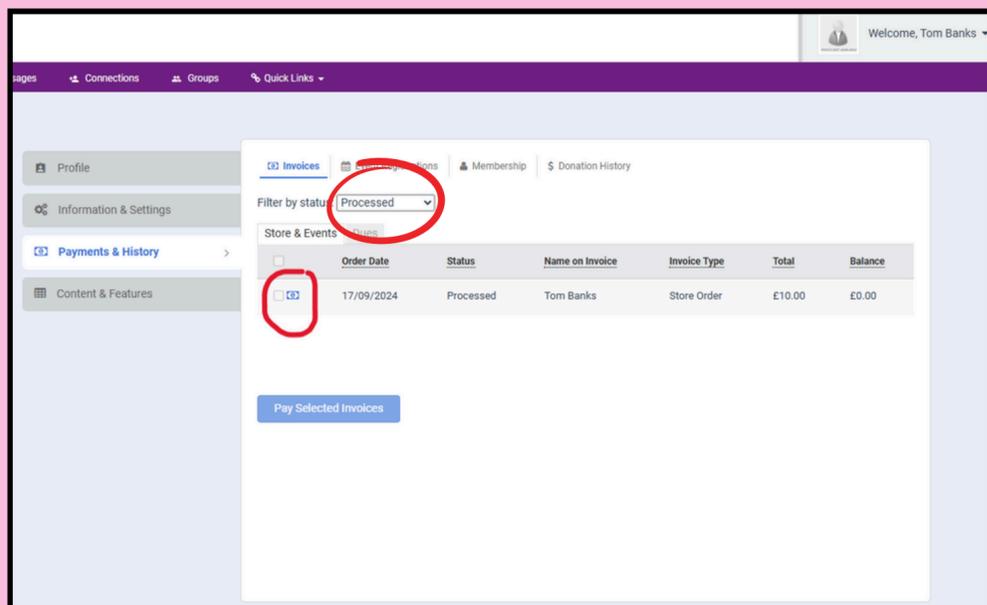
4

**Step 4:**

You will now have four headings appear to the left of your personal profile screen. Select **“Payments & History”** which will open all transactions you have ever had with afPE.

5

**Step 5:**



**If you have purchased the £10/£20 membership upgrade:**

Change the filter by status from

**“Open”**

to

**“Processed”**

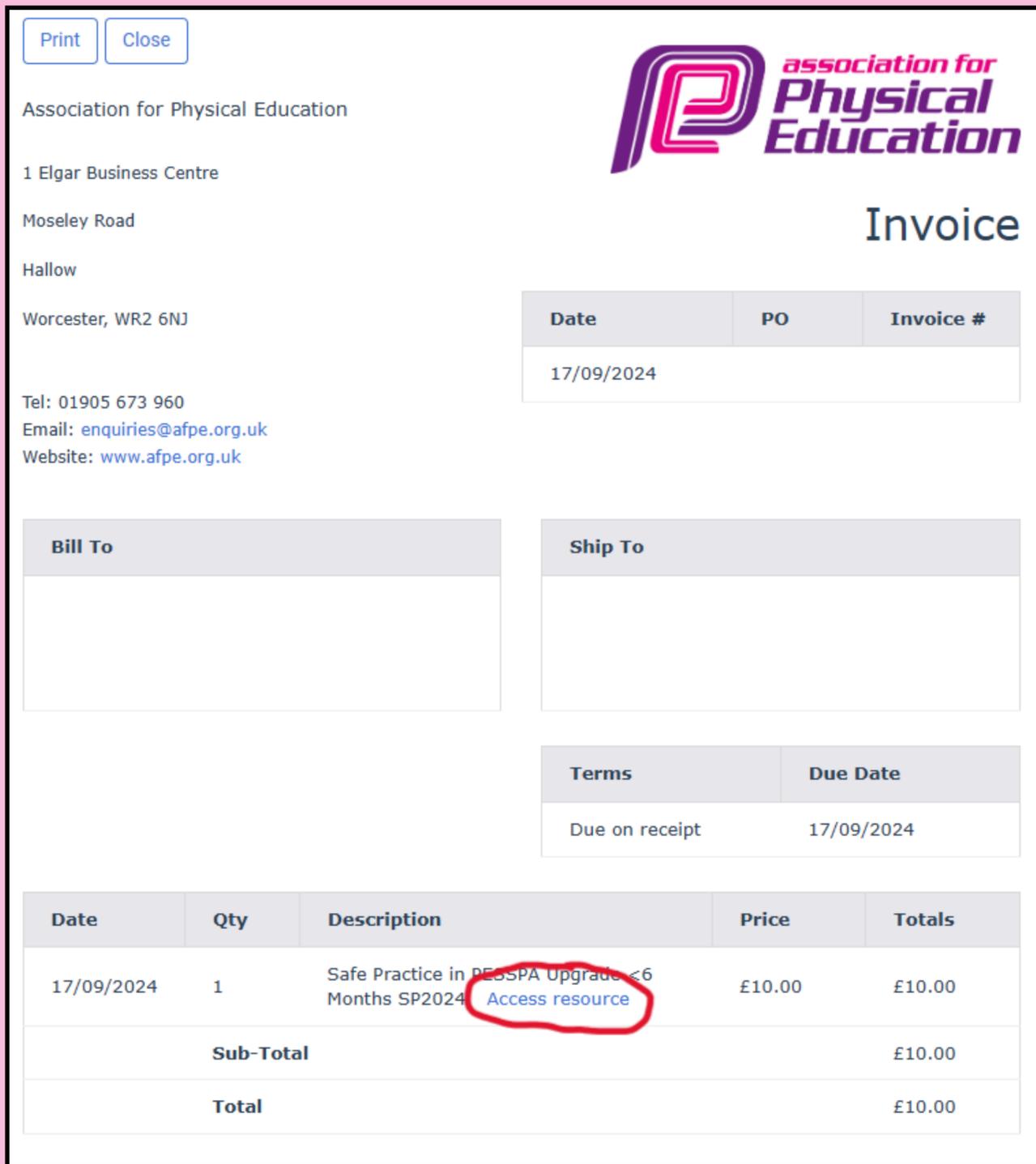
and then click on the small blue icon which will then open up your invoice.



**If you have purchased the £40 Single Access Licence:**

Click on the small blue icon which will then open up your invoice.





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**Step 6:**

You will now see the invoice for your purchase which will show your Safe Practice payment. Next to the product there is a link titled: "Access Resource"

Click this link which will take you to our Safe Practice access page.



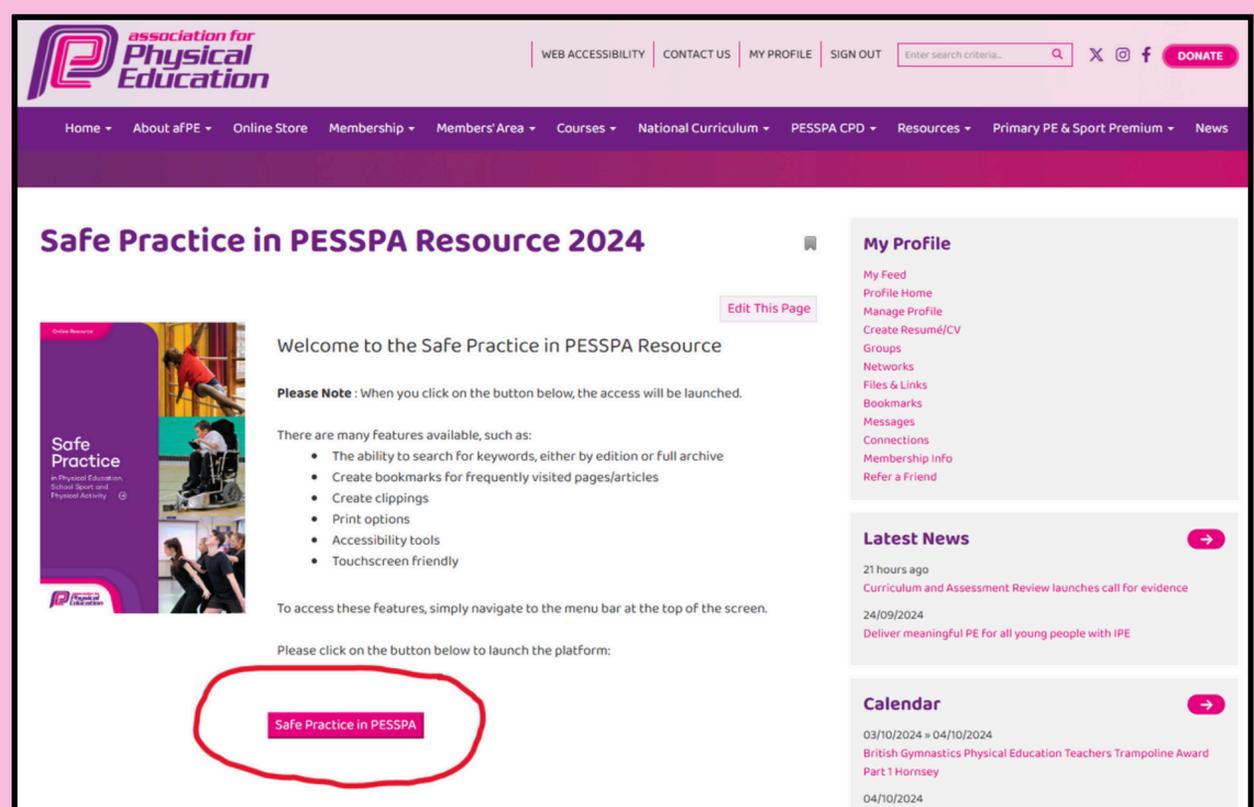
7

**Step 7:**

You will now have landed on the Safe Practice access page. Please read the details and the terms and conditions of use before progressing.

**Click:**

**"Safe Practice in PESSPA"**  
to access this resource





## Safe Practice

in Physical Education,  
School Sport and  
Physical Activity →



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Step 8:

**You now have  
access to Safe  
Practice!**

**Thank you for purchasing this definitive resource from the afPE team. We are dedicated to supporting the highest standards of Safe Practice in Physical Education, ensuring that educators and students alike can engage confidently in physical activities. Your commitment to safety and excellence is vital, and we're thrilled to be a part of your journey. This resource will provide essential guidance to help create a secure, enriching environment for everyone involved. We truly appreciate your support and trust in afPE, and we're here to assist you in any way we can.**

**> the afPE Team**

**Please note once this process has been completed,  
Safe Practice will be available in your**

**“Quick Links”**

**in your personal profile.**