**Online Search for a Shortlisted Candidate**

Name of Candidate: ……………………………………………….

Post shortlisted for: ………………………………………………..

Date of search: ………………………………………………..

**Information from application form:**

|  |  |
| --- | --- |
| **Type of Information** | **Other key words to use in search terms** |
| Previous name(s) |  |
| Locations - lived in now or especially in the past |  |
| Any other notable information (eg hobbies, interests, other) |  |
| Other key search terms to use in every search undertaken | Current name; Convicted; Court  |

Search engine used: ……………………………………………………

**Any information discovered** that may give cause for concern or indicate the candidate may not be suitable to work with children – for example indications of inappropriate or offensive behaviour, posting offensive images, extreme radical views, and drug or alcohol misuse. Alternatively, record as **None**.

|  |  |
| --- | --- |
| **Search Terms Used** | **Relevant Information discovered** |
|  |  |

Signed: ……………………………………. Date: ……………………..