

Date: 01.11.2025
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Education Directorate
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To: Headteachers of all Nursery, Primary, Secondary, Special Schools, PRUs and Academies in Cambridgeshire

Subject	School Emergency Closures 2025–26
Summary	This letter provides emergency and weather related school closure information for 2025-26
Audience	All Headteachers/Principals

Dear Colleague,

Please find below our annual updated information relating to school closures for maintained schools and academies as a result of unforeseen circumstances.

Emergency School Closure

In the event of a weather related (eg snowfall, heatwave) or other emergency school closure (failed heating and boiler systems, etc.), could we please ask that all schools notify the LA by completing the form [here](#).

Please complete this form even if you have already informed another LA representative or adviser. If you cannot locate this link you will also be sent it every time you email the Local Authority via the EmergencySchool.Closure@cambridgeshire.gov.uk inbox.

It should be noted that the primary route of communication to parents about any closure of a school should be directly from the school through your normal systems (eg website, email, texts, social media etc). The Local Authority will therefore collate information from schools, and in the case of multiple school closures due to snow or adverse weather, publish a full list on our website.

On such occasions when extreme weather is forecast, the relevant form and Emergency inbox are monitored from 6.30am and data is compiled to then be uploaded onto the Council website by 7.15am. Schools notifying us after that time will then be uploaded at approximately 30 minute intervals up to 9.15am.

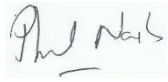
Any schools notifying us either the evening before or at the weekend should also follow the same procedure; however, you will not see your school noted on our website until the next morning at 7.15am.

Completing the form referred to above will also enable the Passenger Transport Team to receive details of your closure. However, if you do need to contact them separately in relation to the closures, then the relevant contact details are below:

- Education.TransportTeam@cambridgeshire.gov.uk, or
- Sue Eagle: 01223 715598
- Martin Kemp: 01223 475918

If you have any questions please contact Phil Nash on phil.nash@cambridgeshire.gov.uk or Rachael Schofield on rachael.schofield@cambridgeshire.gov.uk.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Phil Nash', with a horizontal line underneath.

Phil Nash
Senior Adviser for Leadership