

School-aged childcare inclusion funding (SACIF) initial request form

SACIF is available for children that are attending school, aged four to 14 plus, with the very highest level of special needs, who will usually have an education, health and care plan (EHCP) in place, to enable access to out-of-school hours registered childcare in Cambridgeshire, before and after-school clubs, holiday schemes and care with childminders.

SACIF is a contribution of £7.85 towards the cost of enhanced support for the child.

Date of request	
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Section 1: child's details	
Child's legal name	
Child's date of birth	
Child's address including post code	
Child's ethnicity	
Child's gender	
Which school does the child attend?	
Does the child have an EHCP?	
Have you seen a copy of the EHCP?	
Does the child have long term medical needs?	
Is the child a Looked after child?	
Is the child eligible for the holiday activities and food (HAF) programme?	
What is the child's primary area of need?	

Section 2: parent/carer details	
Parent/carer name	
Relationship to child	
Parent/carer address including post code	
Telephone number	

Parent/carer name	
Relationship to child	
Parent/carer address including post code	
Telephone number	
Date request was discussed with parent/carer/s	

Section 3: provider details	
Provider name	
Provider address including post code	
Name of person completing form	
Provider email address	
Provider phone number	
When did the child start at your setting?	

Do you need to adapt the environment to meet the needs of the child? If so, how?
Is there any other information you would like to provide to support this request?

Section 6: setting agreement
The setting agrees to the following terms & conditions: • To read the SACIF guidance Childcare and early learning Cambridgeshire County Council. • Complete a SACIF booking form for sessions booked to attend Childcare and early learning Cambridgeshire County Council. • Provide the provision outlined in the SACIF request form. • Engage in a SACIF Audit if requested. This may include a visit to review provision and the impact upon the child; reasonable notification will occur. • Hold a copy of the Parental Agreement Form which has been signed by the child's parents/carers. • Ensure appropriate communication and partnership with parents and carers of the child to ensure best possible outcomes for the child.

I confirm that all the information given in this form is correct and agree to the above terms and conditions

Signature		Role	
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If you have any questions or queries, please send an email to the Early Years Service SEND inbox: ey.send@cambridgeshire.gov.uk.

Data protection
 Cambridgeshire County Council will process personal information included in this document in accordance with the General Data Protection Regulation 2018.